

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

May 15, 2012

POST SUMMARY MINUTES

PRESENT: Chairman Eldrin Bell, Vice-Chairman Wole Ralph, Commissioner Sonna Singleton, Commissioner Michael Edmondson, Commissioner Gail Hambrick, and Clerk Shelby D. Haywood.

1. Chairman Bell called the meeting to order.
2. Invocation was led by Pastor Harry J. Riley of Lakewin Christian Center in Riverdale, Georgia. Pledge of allegiance to the flag was led by Chairman Bell.
3. Amended the agenda by adding Resolution 2012-105 (Authorizing the County to enter into an agreement with Professional Technology Integration; providing terms and conditions under which consulting services will be provided to update the Community Development Department's Land Resources Management database); holding item #15 for revision (Resolution 2012-99 – A Resolution to allow Caribbean Association of Georgia, Inc. to host the Fourth Annual "South Metro Caribbean Festival" at the Clayton County International Park; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to authorize the Finance Director to amend the budget where and when necessary to reflect appropriate revenue sources and expenses, all as may be required; to provide an effective date of this resolution; and for other purposes); and holding item #23 (Appointment to the Circuit Public Defender Supervisory Panel). Clerk Haywood also noted that Kim Booth, General Accounting Manager, would be acting in the stead of Finance Director Angela Jackson and the Executive Session held tonight pertained to litigation. The agenda was adopted, as amended, as all commissioners had copies before them. Vote unanimous.
4. Approved the May 8, 2012 Regular Business Meeting minutes. Vote unanimous.
5. Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to go into a Public Hearing (noted as follows). Vote unanimous.

PUBLIC HEARING: The purpose of this hearing is to notify citizens that the Clayton County Police Department is applying for the 2012 Edward Byrne Memorial Grant (Grant #BJA 2012-3256) through the Department of Justice. This grant will be used to purchase motorcycles and equipment for the officers of the Clayton County Police Department. Comments from the public are welcome at this time.

NOTE: There were no comments from the public regarding the aforementioned subject.

Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to adjourn the Public Hearing regarding the 2012 Edward Byrne Memorial Grant that the Clayton County Police Department has applied for through the Department of Justice to purchase motorcycles and equipment for the officers of this department. Vote unanimous.

6. PROCLAMATION: "Clayton County Celebrates National Drug Court Awareness Month" (presented by Chairman Eldrin Bell).

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7. PROCLAMATION: "Clayton County Honors Community Advocate, Amy L. Cole" (presented by Vice-Chairman Wole Ralph).

8. PROCLAMATION: "Clayton County Honors Community Advocate, Derek Young" (presented by Commissioner Gail Hambrick and Vice-Chairman Wole Ralph).

9. PROCLAMATION: "Clayton County Recognizes North Clayton High School's Family Career and Community Leaders of America [FCCLA]" (presented by Commissioner Gail Hambrick).

NOTE: Group photos were taken of the above-listed proclamation honorees with the Board of Commissioners. Clerk Haywood read the proclamations for the benefit of the honorees, Board of Commissioners, and audience.

10. Carol Rogers, Contracts Administrator, of Central Services/Risk Management, presented the following requests that resulted in these actions. (NOTE: The Board voted on all of these items at once.)

1) Approved a bid (RFB Pkg. #12-03; 3/1/12) for Clayton County Elevator Maintenance, Annual Contract, as requested by the Building and Maintenance Interim Director (Les Markland). Vote unanimous.

The Director of the Building and Maintenance Department recommends to award the bid to Georgia Commercial and Residential Elevator, LLC, located in McDonough, Georgia, whose firm was the lowest overall responsive bidder with an estimated cost of \$33,972.00 annually (excluding after hours or emergency calls), with a renewable contract for two (2) additional one (1) year periods.

2) Approved a request to purchase and install Furniture, Fixtures, and Equipment for the new Forest Park Library. Vote unanimous.

Silverman Construction Program Management and Craig Gaulden Davis, Inc. have reviewed all quotes and are recommending awards from various Governmental Purchasing co-op alliances and from the lowest quotes that meet the specifications. The fees are listed below and the total price is \$391,603.69.

<u>Item No.</u>	<u>Vendor/Items</u>	<u>Procurement Source</u>	<u>Amount</u>
	<i>DeKalb Office</i>		
1.	Bench	State Contract	\$ 1,587.00
2.	Pods/Chairs/Adult Lounge Chairs	State Contract	\$ 58,928.08
3.	Children's Stack Chairs/Trucks	State Contract	5,988.64

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4.	Teen Lounge Pods	State Contract	\$ 1,723.00
5.	Trash Receptacle	Quote	\$ 1,587.00
6.	Adult Stack Chairs/Trucks & Reading Chairs	GSA	\$ 17,279.33
7.	Case	GSA	\$ 6,848.24

Blackstock Equipment

8.	Storage Shelving	State Contract	\$ 887.50
9.	Sit-on-top Dictionary Stand	State Contract	\$ 164.00
10.	Steel Shelving	State Contract	\$104,311.57
11.	Book Drops & Carts	Quote	\$ 11,596.00
12.	Children's Tables	Quote	\$ 10,500.00

Source Interiors

13.	Laminate End Panels and Top Cases	State Contract	\$ 43,123.00
14.	Spinners, Displays/Brochure Racks	State Contract	\$ 21,155.50

Demco

15.	Book Trucks	Quote	\$ 4,591.00
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Southern Aluminum

16.	Tables/Trucks	Quote	\$ 6,313.00
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Carolina Business Interior

17.	Teen Reading/Computer Chairs, TV Credenza, Teen Tables, Adult Reading Tables, Staff Desking/Files, Staff Chairs Toddler Table/Chairs, and Stones	US Communities	\$ 93,796.05
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3) Approved a request to purchase Clayton County Youth Development and Justice Center Furniture, Fixtures, and Equipment. The recommendation from Carter Goble Lee, Project Manager, and KSGW, A/E Service, is to purchase twenty-seven (27) Herman Miller workstations from the vendor Carithers-Wallace-Courtenay, LLC (CWC) of Atlanta, Georgia. Vote unanimous.

The items will be purchased and installed by utilizing the State of Georgia's Purchasing Division Administrative Services statewide contract for Furniture, Fixtures, and Equipment with Herman Miller, located in Zeeland, Michigan, at a total cost of \$49,329.00.

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4) Approved a bid (RFB Pkg. #12-07; 4/12/12) for the purchase and installation of Furniture, Fixtures, and Equipment for the new Clayton County Youth Development and Justice Center. The recommendation is from Carter Goble Lee, Project Manager, and KSGW, A/E Service, to award all items except #68 and #72 to Carithers-Wallace-Courtenay, LLC (CWC) of Atlanta, Georgia. This is a unit cost bid and the Juvenile Justice Department will purchase specific items off of the bid in the amount of \$380,964.34 (based upon the lowest responsive bidder). Vote unanimous.

5) Approved a request to install Fencing around the building, parking lot, and playground area of the Shelnett Intergenerational Center in Clayton County, as requested by the Senior Services Department. Vote unanimous.

The recommendation is to purchase the materials and services by utilizing the State of Georgia's Purchasing Division Administrative Services strategic partnership, through the National Joint Powers Alliance (NJPA) Statewide Contract with Centennial Contractors Enterprises, Inc. located in Atlanta, Georgia. Fencing amounts to a total cost of \$86,040.33. Funds are available through the Community Development Block Grant.

11. Kim Booth, General Accounting Manager, presented these items which resulted in the following actions. (NOTE: The Board voted on all of these items at once.)

1) Approved a Demolition Bond Refund Request, from Marksmen Construction of Fayetteville, Georgia, in the amount of \$500.00. Vote unanimous.

2) Approved a Demolition Bond Refund Request, from John Vinson of Fayetteville, Georgia, in the amount of \$500.00. Vote unanimous.

3) Approved a Demolition Bond Refund Request, from Georgia Demolition Beast, Inc. of Marietta, Georgia, in the amount of \$500.00. Vote unanimous.

4) Approved a Request for Refund – Overpayment of Business License Fees, from Champion Transportation Services, Inc. of Northlake, Illinois, in the amount of \$10,091.80. Vote unanimous.

5) Approved a Demolition Bond Refund Request, from Ronnie Carlton Construction of Covington, Georgia, in the amount of \$500.00. Vote unanimous.

6) Approved a Demolition Bond Refund Request (4443 Bouldercrest Road), from Bugger Trucking, Inc. of McDonough, Georgia, in the amount of \$500.00. Vote unanimous.

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7) Approved a Demolition Bond Refund Request (4447 Bouldercrest Road), from Bugger Trucking, Inc. of McDonough, Georgia, in the amount of \$500.00. Vote unanimous.

8) The Board generally consented to provide Ms. Lindsey DeLong, Constituent Services Manager, with a Smartphone that has additional Board of Commissioners contact information.

12. Renee Bright, Director of Human Resources, presented three (3) requests that resulted in these actions. (NOTE: The board voted on all of these requests at once.)

1) Approved a request from Warden Frank Taylor Smith of the Corrections Department to convert one (1) custodian position (occupied by Cynthia Williams of Refuse Control) to a permanent office assistant position, same grade (Pay Grade 8). Vote unanimous.

It has taken historically an Administrative Secretary (Pay Grade 15), a Senior Office Assistant (Pay Grade 10), and either a part-time assistant or converted Custodian (Pay Grade 8) to handle myriad functions in the Refuse Control front office. The advent of Forced Cleaning as the responsibility of the Corrections Department has required that the third position be permanent and dedicated to the clerical component of that mission.

In addition to regular office administration, Refuse Control has to manage daily requests for paid trash/debris/deceased animal pick-ups, time management of approximately 450 community service workers a month, and for the last two years, the clerical work of tabulating/records management of some 1,000 forced cleaning events per year. The third position functions in all tasks above, but also has singular responsibility for forced cleaning. This requested classification change will have no budgetary impact, as both positions are Pay Grade 8.

From this request, an entry office assistant position will be established (where only a senior position is now permanent). For the first time, all administrative positions in Refuse Control will be doing what their titles suggest; thereby developing professionalism and permanence.

2) Approved a request to create a new Compliance Specialist Senior position in the Community Development Department for Neighborhood Stabilization Program 3 (NSP-3), CDBG, HOME, and related services. Vote unanimous.

NSP-3 is a new HUD program and requires staff support for proper implementation. Program compliance requirements have been identified by HUD as a path to successful implementation. This position will also address compliance needs in NSP-1 and limited areas of CDBG programs.

The County is now responsible for HUD programs and implementation in Clayton, and it is imperative

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that we broaden the scope of our services across a demographic spectrum. This position will contribute to the training and seminar activities targeted to educating the citizens of Clayton County on NPS-3.

This position will be funded by an NSP-3 grant fund from HUD and will have no impact on the County's General Fund. It is anticipated that the starting pay grade will be Pay Grade 22 (\$41,257.70). This position assists in alleviating foreclosures and promotes neighborhood stabilization. A broad section of Clayton County Citizenry will have the opportunity to explore NSP-3 services to the extent that it benefits them. It will generate problem solving type discussion amongst the stake holds (homeowners and lenders).

3) Approved a "Request to Fill Vacancies" with the following titles, departments, salary grades, and salaries:

POSITION TITLE	DEPARTMENT	SALARY GRADE	SALARY
Crew Worker I	T & D	9	\$21,625.00
Victim Services Officer	Solicitor General	19	\$35,543.00
Heavy Equipment Mechanic	Fleet Maintenance	17	\$32,181.00
Library Assistant (Forest Park)	Library	12	\$25,101.00
Assistant Clerk of Commission	Commissioners	17	\$32,181.00
Office Manager	Commissioners	20	\$37,354.00
Permits/License Technician	Community Development	14	\$27,724.00
Compliance Specialist, Sr.	Community Development	22	\$41,257.00
Police Officer II	Police	20	\$35,543.00
Sr. Trades Specialist	Building & Maintenance	17	\$32,181.00
Sheriff Correctional Officer (4 pos.)	Sheriff	19	\$35,543.00
Sheriff Services Clerk (3 positions)	Sheriff	12	\$25,101.00
Courthouse Security Officer (2 pos.)	Sheriff	P/T	\$10.69/hour
Sheriff Services Clerk	Sheriff	P/T	\$9.45/hour

Vote unanimous.

13. Approved Resolution 2012-94 authorizing a Referendum to allow the manufacture, distribution and sale of malt beverages and wine on Sundays within Unincorporated Clayton County, Georgia – calling for the Referendum to take place on November 6, 2012 in connection with the General Election. Vote unanimous.

14. Approved Resolution 2012-98 authorizing Clayton County to participate in the "World's

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Largest Swimming Lesson” event to be conducted at the Carl Rhodenizer Recreation Center, Steve Lundquist Aquatic Center, and Virginia Gray Recreation Center; to authorize the Chairman to execute the Host Facility Liability and Publicity Release forms, and otherwise perform all other acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

15. Approved Resolution 2012-100, a Resolution to recognize the years of service of Police Canine Barry; to grant a Conditional Gift for his remaining years, and to provide for his retirement from active service; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

For the record, Police Canine Barry is to be commended for assisting in the seizure of 15,342 grams of marijuana, 1,034 grams of powder cocaine, 267 grams of methamphetamine, 200 doses of Ecstasy, and the seizure of \$128,576.00 in drug money. He has been in service with the County since 2003.

16. Approved Resolution 2012-101 authorizing Clayton County to apply for and accept a grant from the Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant 2012-CFDA #16.738, for the purchase of motorcycles and equipment in the amount of \$103,932.00 with no matching County funds; to authorize the Chairman to execute the agreement and otherwise perform all other acts necessary to accomplish the intent of the resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of the resolution; and for other purposes. Vote unanimous.

17. Approved Resolution 2012-102 authorizing Clayton County to accept a forfeited vehicle (1998 Buick Regal LS) from a Clayton County Police Department drug investigation; to authorize the sale of such property in a manner as will be in the best interest of the County; to provide for the disbursal of sales proceeds; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

18. Approved Resolution 2012-103 authorizing the acceptance of a vehicle (2007 GMC K2500 Pick-up) to be assigned to the Sheriff’s Department fleet in a manner as will be in the best interest of the County; to provide an effective date of the resolution; and for other purposes. Vote unanimous.

19. Approved Resolution 2012-104 authorizing Clayton County to enter into a Memorandum of Understanding with Clayton County Board of Health on behalf of Transportation and Development providing for the terms and conditions under which funds, in the amount of \$23,000.00, will be accepted to improve conditions for child pedestrians; to authorize the Chairman to execute the

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Memorandum of Understanding and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Finance Director to amend the budget where necessary to reflect appropriations and expenditures relating thereto; to provide an effective date of the resolution; and for other purposes. Vote unanimous.

20. Approved Resolution 2012-105 authorizing Clayton County to enter into an agreement with Professional Technology Integration, providing for the terms and conditions under which consulting services will be provided; to authorize the Chairman to execute the agreement and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

Interim County Attorney Jack Hancock noted he had informed the commissioners in tonight's pre-meeting that there had been an RFP regarding this position; however, that was incorrect. What has occurred is that there has been an advertisement for someone to fill this position, but no one has been found who has special skills/expertise necessary to perform required services to accomplish the project. Mr. Hancock stressed the urgency of getting the work done; therefore, the work will be contracted out. Compensation for such consulting services totals 320 hours at \$90.00 an hour for an amount Not To Exceed \$28,800.00. The agreement will be effective through July 20, 2012.

21. Approved the appointments of Ethenia King Grant (local attorney); Monica Ewing (local attorney), and Harry Osborne (local attorney) to the Administrative Law Panel for Business License Revocation Hearings. Vote unanimous.

22. Approved the appointments of Jack Hancock (Interim County Attorney) and Stephen N. Knights, Jr. (local attorney) to the Indigent Defense Governing Committee. Vote unanimous. (NOTE: The purpose of this committee is to review bills and expenses incurred by appointed counsel in Indigent Defense cases.)

Mr. Hancock requested an Executive Session to discuss litigation. The Board generally consented to have an Executive Session for the above-mentioned purpose.

As a "point of personal privilege," Chairman Bell called Police Chief Greg Porter and several of his staff members to come forward to be recognized for a job well done in a seizure at the airport this past week in District 2 (Commissioner Gail Hambrick's district).

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Chief Porter stated that the Clayton County Police Department worked closely last week with the Georgia State Patrol and another federal agency on a seizure at the airport that involved approximately 4,000 pounds of marijuana – a significant seizure. He wanted to personally commend all staff members for their diligence in this effort.

Commissioner Hambrick thanked Chief Porter and his staff for their hard work and requested that they continue their efforts in District 2. She really appreciated their diligent work.

PUBLIC COMMENT:

The following persons expressed comments and concerns before the Board of Commissioners.

1. Jasper Berry, of Clayton County, explained the positive effects of the Adult Felony Drug Court on his life; i.e., stable family and job.
2. Todd Cox, of Clayton County, commented on his participation in the Adult Felony Drug Court Program in Clayton County and his life-changing experiences. He appreciated being accepted into this 4-phase program which helped him overcome 30+ years of addiction.
3. Stacey Griffin, of Clayton County, expressed gratitude for being able to participate in the Adult Felony Drug Court Program. Ms. Griffin said she was the recipient of a caring staff, productive program, and strict structure that allowed her to end a recurring jail cycle and regain her self- respect.
4. David Clark, of Clayton County, addressed taxpayer concerns regarding property tax increases, frivolous county expenditures, a “take home car” violation, and the need to properly compensate county employees; i.e., public safety officers.

Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to go into Executive Session in the Commissioners’ Conference Room to discuss litigation at 7:46 p.m. Vote unanimous.

Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to go out of Executive Session at 7:53 p.m. Vote unanimous.

Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to reconvene the Regular Business Meeting in the Commissioners’ Boardroom at 7:55 p.m. Vote unanimous.

There being no further business to discuss, motion by Vice-Chairman Ralph, second by Commissioner Singleton, to adjourn the Regular Business Meeting of May 15, 2012 at 7:55 p.m. Vote unanimous.